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CHAPTER 1 – ORGANIZATION

Section 1-101 Title.

This Code shall be known and may be cited as the “Zoning and Development Code of the City of Tempe, Arizona” (this “Code”).

Section 1-102 Authority, Purpose and Scope.

- A. **Authority.** The authority for this Code is Arizona Revised Statutes (ARS) Section 9-462 et seq, which provides for the regulation of land and land use by municipalities in Arizona.
- B. **Purpose and Intent.** This Code is adopted to implement Tempe’s General Plan and to promote: public health, safety, convenience, aesthetics and welfare; efficient use of land; sustainable land use and *building* practices; transportation options and *accessibility*; crime prevention; timely citizen involvement in land use decision-making; and effective and efficient development review and land use administration.
- C. **Scope.** Consistent with the above purpose and intent, this Code: establishes land use classifications; creates zoning districts; establishes regulations, prohibitions and restrictions on land use and *development*; governs the use of land for residential and non-residential purposes; regulates the height and bulk of *buildings* and other *structures*; regulates *lot* occupancy and the size of *yards* and other open spaces; establishes standards of performance and design; adopts a map of the zoning districts; creates boards and commissions for land use and *development* decisions and defines the powers and duties of the boards and commissions; prescribes procedures for amendments to the General Plan, this Code, zoning map, *use permits*, *development plan* and land division approvals, *variances* and other permits; prescribes penalties for violations of the Code;

State law reference – A.R.S. 9-462.01, Zoning regulations; public hearing; definitions.

Section 1-103 How to Use the Zoning and Development Code.

This Code governs land use and *development* within the incorporated limits of the City of Tempe. ~~The seven parts of the~~This Code, the Zoning Map and Appendix are used together in the review of land use and *development* applications, enforcement of zoning and land use regulations, and implementation of the Tempe General Plan. They are organized as follows:

~~Note — Wherever italicized words or terms appear, it shall indicate these terms are defined in Part 7, Definitions.~~

- A. **Part 1 – Introduction and General Provisions.** In addition to this chapter (Chapter 1 – Organization), Part 1 provides information on the legal construction of the Code, enforcement, general provisions (Chapter 2), and information on city officers, boards and commissions (Chapter 3).
- B. **Part 2 – Establish Zoning Districts.** Part 2 identifies the city's zoning (land use) districts. Every parcel, *lot*, and tract of land within the city's incorporated boundaries is located within a zoning district, as depicted on the City of Tempe Zoning Map. Four general types of districts are provided: Residential, Commercial, Mixed-Use, and Office/Industrial. Further divisions within each category provide a range of low to high-*density development*. *Overlay districts* are provided for special situations and/or distinct geographic areas.
- C. **Part 3 – Land Use.** Part 3 indicates the land uses that are permitted within each zoning district and provides standards for specific types of land uses. The Code is intended to implement the vision and policies of Tempe's General Plan by reserving land for planned land uses, providing compatibility between different types of uses, and integrating land use and transportation planning.
- D. **Part 4 – Development Standards.** Part 4 provides standards for housing *density*; *building height*, bulk and *setbacks*; public infrastructure; building design; vehicle and bicycle *parking*; *landscapes*; access and circulation for pedestrians and vehicles; *signs*; and lighting.
- E. **Part 5 – Overlay Districts.** Part 5 contains the city's overlay zoning districts. *Overlay districts* in Tempe include the following: Rio Salado Overlay District, Southwest Tempe Overlay District, General Industrial Overlay District and *Planned Area Development Overlay Districts*. The geographic boundaries of these areas are shown on the zoning map.
- F. **Part 6 – Administration and Process.** Part 6 provides all of the application requirements and procedures for obtaining approvals required by this Code.
- G. **Part 7 – Definitions.** Part 7 provides definitions for certain terms and words used in this Code. Wherever italicized words or terms appear, it shall indicate these terms are defined in Part 7, Definitions.

- H. Appendix.** The Appendix contains a fee schedule, and various administrative rules and guidelines, as may be adopted and updated from time to time by the city departments and divisions, including an index. The administrative rules and guidelines provide guidance and direction to applicants, property owners, and city staff and are not Code standards. Code standards and approval criteria may refer to these rules and guidelines.

CHAPTER 2 – GENERAL PROVISIONS

Section 1-201 Violations and Penalties.

- A. Violations.** It is a violation to construct, erect, install, alter, change, maintain, use or to permit the construction, erection, installation, *alteration*, change, *maintenance* or use of any house, *building*, *structure*, *sign*, *landscape* area, *parking lot*, or fence, or to use or permit the use of any *lot* or other land contrary to, or in violation of any of the provisions of this Code. Any land use that is specifically prohibited by this Code, or is unspecified and not classified by the Zoning Administrator, is prohibited in any district.
- B. Number of Offenses.** Every such *person* shall be deemed responsible or guilty of a separate offense for each and every day during which any violation is committed or continued.
- C. Responsible Party.** The responsible party is any owner ~~and/or~~ *person* in possession of any property. The responsible party shall be responsible for any violation thereof, whether or not the designated agent has committed the prohibited act or acts or has neglected to prevent the performance of the prohibited act or acts by another *person*.
- D. Penalty.** Any *person* violating any of the provisions of this Code and any amendments thereto shall be:
1. Subject to a civil sanction of not less than one hundred dollars (\$100), nor more than one thousand dollars (\$1,000); ~~and/or~~
 2. Guilty of a class 1 misdemeanor, punishable by a fine not exceeding two thousand five hundred dollars (\$2,500), or by a term of probation not exceeding three (3) years or imprisonment for a term not exceeding six (6) months, or punishable by a combination of fine, probation or imprisonment. The City Prosecutor is authorized to file a criminal misdemeanor complaint in the Tempe Municipal Court for violation of this Code.
- E. Commencement of Civil Action, Citation, Contents.**
1. Unless otherwise specified, all civil actions for violations of this Code, which are designated as subject to civil sanction or penalty, shall be commenced by delivering a citation to the person responsible for the violation. The citation shall direct the defendant to appear in Tempe Municipal Court or pay the fine imposed within fourteen (14) days after issuance of the citation. The form shall contain a schedule of fines and penalties. The citation shall be served by delivering a copy to the defendant by any of the following means:
 - a. By service upon the defendant;
 - b. By first class mail, postage prepaid, addressed to the defendant at the last known address. Service by mail is deemed complete upon deposit in the U.S. mail;

- c. By posting the citation on the property where the violation has occurred; or
 - d. By any of the methods described in rules 4, 4.1 or 4.2, Arizona Rules of Civil Procedure.
2. The citation shall contain the date and location of the violation, reference to the Code section or provision violated, and notice that within fourteen (14) days from the date on which the citation was issued the fine for the violation must be paid to and received by the Tempe Municipal Court or a request for a hearing be made to and received by the Tempe Municipal Court; and
 3. The citation shall state that if the defendant fails to appear within the time specified, and either pay the fine for the violation or request a hearing, judgment by default will be entered in the amount of the fine designated on the citation for the violation charged plus a penalty amount as may be established by this Code for the defendant's failure to appear.

F. Appearance; Payment by Mail.

1. The defendant shall, within fourteen (14) days of the issuance of the citation, appear in person or through his attorney in the Tempe Municipal Court, and shall either admit or deny the allegations contained in the citation, or defendant may proceed as provided in paragraph F. 2. below. If the defendant admits the allegations, the court shall immediately enter judgment against the defendant in the amount of the fine for the violation charged. If the defendant denies the allegations contained in the citation, the court shall set a date for a hearing of the matter;
2. The defendant may admit the allegation in the citation and pay the fine indicated by mailing the citation together with a check or money order made payable to the Tempe Municipal Court. If admitting the allegation, the defendant may also pay the fine by credit card as prescribed by the court. If payment is not received by the court date provided on the citation, a default judgment will be entered; or
3. Any defendant who appears in the Tempe Municipal Court and denies the allegations as provided in paragraph F. 1. above shall be deemed to have waived any objection to service of the citation, unless such objection is affirmatively raised by the defendant at the time of the first appearance in relation to the citation.

G. Default Judgment; Collection of Judgments.

1. In addition to any civil sanction imposed, the city court shall assess a default fee of not less than fifty dollars (\$50), unless another amount is specified in the Tempe City Code, for:
 - a. Each default judgment entered upon a failure of the defendant to appear for any civil violation, unless such default judgment is set aside under Rule 28 of the Rules of Procedure in Civil Traffic Violation Cases; or

- b. A failure to pay any civil sanction imposed by the court.
 - 2. A judge or hearing officer may waive all or part of the default fee if the payment of the fee would cause a financial hardship to the defendant;
 - 3. No judgment may be entered against a fictitiously identified defendant, unless the citation is amended to reflect the true identity of the defendant who received the citation; and
 - 4. The court may enforce collection of delinquent fines, fees, reinspection fees and penalties as may be provided by law. Any judgment for civil sanction pursuant to this article may be collected as any other civil judgment.
- H. Rules of Procedure and Appeal.** The Arizona Rules of Procedure in Civil Traffic Violation Cases shall be followed by the Tempe Municipal Court for civil citations issued pursuant to this Code, except as modified or where inconsistent with the provisions of the Zoning and Development Code or as modified or established for use by the Tempe Municipal Court or the Arizona Supreme Court.

Section 1-202 Repeal, Saving Clause and Application.

- A. Repeal.** All Codes or parts of Codes in conflict herewith are hereby repealed, including but not limited to, Ordinance No. 808, the "Zoning Ordinance of the City of Tempe, Arizona," and all amendments thereto. All rights or remedies of the City of Tempe are expressly saved as to any and all violations of such repealed ordinance, and all amendments thereto. Courts of competent jurisdiction shall have all the powers that existed prior to the effective date of this Code as to all violations that have accrued at the time of the effective date of this Code. All existing violations of Ordinance No. 808, "Zoning Ordinance of the City of Tempe, Arizona," and all amendments thereto, which may otherwise become nonconforming uses under this ordinance, shall not become legal nonconforming uses, but shall be considered as violations of this Code in the same manner that they were violations of Ordinance No. 808, "Zoning Ordinance of the City of Tempe, Arizona," and all amendments thereto.
- B. Saving Clause.** Should any section or provision of this Code be decided by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Code as a whole, or any part thereof other than the part so decided to be unconstitutional or invalid.
- C. Application.** The repeal of the Codes or parts thereof by this Code shall not:
- 1. Affect suits pending or rights existing immediately prior to the effective date of this Code;
 - 2. Impair, avoid, or affect any grant or conveyance made or right acquired or cause of action now existing under any such repealed Code or amendment thereto; or
 - 3. Affect or impair the validity of any bond or other obligation issued or sold and constituting a valid obligation of the issuing authority immediately prior to the effective date of this Code.

Section 1-203 Compliance and Scope.

- A. **Compliance.** Land and *structures* may be used or developed by construction, reconstruction, *alteration*, occupancy, use or otherwise, only as allowed in this Code. No *subdivision* plat shall be recorded or no building permit shall be issued without compliance with the provisions of this Code.
- B. **Obligation by Successor.** The requirements of this Code apply to the owner(s) of record, *persons* undertaking the *development* or use of land, and to those *persons'* successors in interest.
- C. **Most Restrictive Regulations Apply.** Where this Code imposes greater restrictions than those imposed or required by other rules or regulations, the most restrictive or that imposing the higher standard shall govern.
- D. **Variances.** *Variances* shall be governed by the provisions of Section 6-309.
- E. **Transfer of Development Standards Prohibited.** No *lot* area, *yard*, *landscape*, open space, off-street *parking* or loading area, or other feature which is required by this Code for one use shall be a required *lot* area, *yard*, *landscape*, open space, or off-street *parking* or loading area for another use, except as otherwise specifically allowed by this Code.

Section 1-204 Conformance with General Plan.

All *development*, uses, and district changes in the City of Tempe shall be in conformance with the Tempe General Plan as implemented by this Code. All provisions of this Code shall be construed in conformity with the adopted General Plan, and any amendments which may be approved by the city from time to time.

State law reference – A.R.S. 9-462.01(F), Zoning regulations; public hearing; definitions.

Section 1-205 Use of Real Property.

Land shall be used only for lawful uses. A lawful use is one that is permitted by this Code and is not prohibited by law. Part 3, Land Use, sets forth the uses permitted by this Code.

Section 1-206 Pre-Existing Approvals (Grandfathered Approval).

- A. **Legality of Pre-Existing Approvals.** *Developments* and uses for which approvals were lawfully granted prior to the effective date of this Code, may occur pursuant to such approvals.

- B. Subsequent Applications.** All applications for uses, *development*, and permits received by the city after [the effective date], including modifications processed under Section 6-312, shall conform to the provisions of this Code.

Section 1-207 Building Permit and Certificate of Occupancy.

- A. Building Permit.** A building permit shall not be issued until the Development Services Department has determined that the proposal complies with all of the applicable land use and *development* standards contained in this Code, with the exception of pre-existing approvals pursuant to Section 1-206—~~(A)~~. Refer to Section 4-102—~~(C)~~, Conformance to Approved Plans Required.

For mixed use development in the MU-Ed zoning district, the Public University shall review plans for shell buildings and tenant improvements (for Public University and Public University related uses) and shall not issue a building permit until the Public University has determined that the proposal complies with all of the applicable land use and development standards. For tenant improvements for commercial or residential Uses in the MU-Ed zoning district, a building permit shall not be issued until the Development Services Department has determined that the proposal complies with all of the applicable land use and development standards contained in this Code.

- B. Certificate of Occupancy.** To ensure completion of a *building* in the manner approved by the city, the *building* shall not be occupied and a use shall not begin until the Development Services Department/Building Safety has issued a final inspection or certificate of occupancy. In the case of mixed use development in the MU-Ed zoning district, the Public University shall inspect shell buildings and tenant improvements (for Public University and Public University related uses) for conformance to all of the applicable land use and development standards and shall certify that all construction has been built in accordance with the City Building Codes.
- C. Prior to Final Completion.** Prior to the final completion of all work, a temporary certificate of occupancy may be issued for the *structure* or a portion thereof, conditioned upon further work being completed by a date certain and guaranteed, as applicable. Refer to Section 4-102—~~(D)~~. Completion or Bonding Prior to Certificate of Occupancy.

Section 1-208 Official Action.

- A. Official Action.** All officials, departments, divisions, and employees of the city vested with authority to issue permits or grant approvals shall adhere to and require conformance with this Code.
- B. Notice.** The failure of any *person* to receive mailed notice or failure to post a notice shall not invalidate any actions pursuant to this Code, except as otherwise determined by the City Attorney.

Section 1-209 Fractions Measurement.

Fractions or decimals equal to or greater than one-half ($1/2$ or 0.5) of a whole number shall be rounded up to the next whole number.

Section 1-210 Interpretation.

Unless the context clearly indicates the contrary, the following shall be interpreted as follows:

- A. Words used in the present tense include the future, words in the singular include the plural, and words in the plural include the singular;
- B. The word “shall” is mandatory and not permissive;
- C. The word “*person*” includes any owner of personal property improvements or real property or person in possession or control of any personal property improvements or real property and includes any individual, firm, association, organization, partnership, business trust, corporation or company;
- D. “And” indicates that all connected words or provisions shall apply;
- E. “Or” indicates that the connected words or provisions may apply singly or in any combination;
- F. “Either . . . or” indicates that the connected words or provisions shall apply singly but not in combination; and
- G. Part, chapter and section references refer to parts, chapters and sections of this Code, unless otherwise specifically stated to the contrary.

CHAPTER 3 – OFFICERS, BOARDS, COMMITTEES AND COMMISSIONS

Section 1-301 Purpose.

This chapter sets forth the purpose, duties, organization, and powers of the city boards, commissions, and other bodies charged in making decisions under this Code created for the purpose of conserving and promoting the public health, safety and general welfare, and aiding in the harmonious, orderly, and progressive development of the city. For a complete description of the decision-making procedures, refer to Part 6, Chapter 1, Approval and Appeal Authorities.

Section 1-302 Development Services Manager.

A. Development Services Manager – Creation and Purpose. The Development Services Manager is the manager of the Development Services Department. The Development Services Manager, or designee, directs the work of the department and leads the department in fulfilling its mission and goals.

B. Development Services Manager – Duties and Powers. The Development Services Manager, or designee, shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Development Services Manager, or designee, shall have the power to Administratively review and approve, continue, deny, or approve with conditions the following:

1. Minor Development Plan Review applications;
2. Minor modification to approved Development Plans or Minor modification to conditions of approval to Development Plans pursuant to Sections 6-306 and 6-312;
3. Minor modification to approved Planned Area Development Overlay or Minor modification to conditions of approval to Planned Area Development Overlay pursuant to Section 6-312;
4. Lot Split Applications pursuant to Chapter 30 of the City Code;
5. Sign permit applications pursuant to Section 4-904;
6. Shared Parking applications pursuant to Section 6-311;
7. Time extension applications pursuant to Section 6-901; and
8. Other administrative requests in accordance with Part 6, Application and Review Procedures.

- C. **Development Services Manager – Appeals.** Any person aggrieved by a decision of the Development Services Manager, or designee, under this Code may file an appeal within fourteen (14) calendar days after the Development Services Manager, or designee, has provided a written notice with their decision, in accordance with Part 6, Chapter 8, Appeals. ~~Appeals of shared parking decisions shall be heard by the Planning and Zoning Commission.~~
- D. **Development Services Manager – Reconsideration.** Reconsideration of the Development Services Manager, or designee, decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions herein.

Section 1-303 Zoning Administrator.

- A. **Zoning Administrator – Creation and Purpose.** The Zoning Administrator is the Development Services Manager or designee. The Zoning Administrator is created to interpret the meaning and intent of the General Plan and this Code.

State law reference – A.R.S. 9-462.05 Enforcement. (Zoning Administrator creation)

- B. **Zoning Administrator – Duties and Powers.** The Zoning Administrator shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Zoning Administrator shall have the power to interpret and enforce this Code.
1. Interpretation of this Code includes, but is not limited to, clarification of intention, determination of zoning classifications of land uses not specified in this Code, the delegation of processing procedures and requirements, and enforcement of Code provisions. The Zoning Administrator shall keep a record of interpretations made pursuant to this section. The record of interpretations shall be available to the public;
 2. The Zoning Administrator may appoint representatives of the Development Services Department to enforce provisions of this Code; and
 3. Any land use that is unspecified in this Code and not classified by the Zoning Administrator is prohibited in any district.
- C. **Zoning Administrator – Appeals.** Any person aggrieved by a decision of the Zoning Administrator under this Code may file an appeal to the Board of Adjustment, Joint Review Committee or the Redevelopment Review Commission, as applicable, within fourteen (14) calendar days after the Zoning Administrator has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.
- D. **Zoning Administrator - Reconsideration.** Reconsideration of Zoning Administrator decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions herein.

Section 1-304 Special Review Commissions/Committees.

A. Historic Preservation Commission.

1. **Creation and Purpose.** The Tempe Historic Preservation Commission is created by Tempe City Code to act in an advisory capacity to the Ccity Council in all matters concerning historic preservation. ~~The commission shall make recommendations to the planning and zoning commission regarding designation of landmarks, historic properties and historic districts.~~ The mission of the Tempe Historic Preservation Commission is to provide protection for significant properties and archeological sites which represent important aspects of Tempe's heritage; to enhance the character of the community by taking such properties and sites into account during development, and to assist owners in the preservation and restoration of their properties.
2. **Duties and Powers.** For the purpose of this Code, the Historic Preservation Commission shall have the powers to:
 - a. Review applications for the designation of landmarks, historic properties and historic districts and make recommendations to the Planning and Zoning Commission and City Council. Such review shall be based on the criteria as specified in § 14A-4 of the City Code; and
 - b. Review and make decisions on applications for proposed alterations, new construction, demolition or removal affecting landmarks, historic properties or properties located within an historic district. Such review shall be based on the criteria as specified in § 14A-6 of the City Code.
 - c. Any recommendation by the Historic Preservation Commission relative to such application will be forwarded to the appropriate decision-making body as a part of the staff report regarding the request.
3. **Organization.** For Commission organization refer to City Code Chapter 14A. The Historic Preservation Commission shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure.

City Code reference – See TCC §14A, Historic Preservation Commission

B. Rio Salado Citizen Advisory Commission.

1. **Creation and Purpose.** The Rio Salado Citizen Advisory Commission is created to guide the development of the Rio Salado for the betterment of current and future citizens of Tempe. The purpose of the Rio Salado Overlay District is to accomplish the objectives of the specific plan referred to as the “Tempe Rio Salado Plan”, for opportunities of increased development requirements such as landscaping and citizen review.
2. **Duties and Powers.** For the purpose of this Code, the Rio Salado Citizen Advisory Commission shall have the powers to:
 - a. Review development proposals within the Rio Salado Overlay District;

- b. Review *use permits* and *variances* within the Rio Salado Overlay District;
 - c. Solicit public input, which may include holding public hearings;
 - d. The Commission will review applications prior to a public meeting of the Design Review Board and a public hearing of the Hearing Officer, Board of Adjustment, and Planning and Zoning Commission or City Council meeting; and
 - e. Any recommendation by the Rio Salado Citizen Advisory Commission relative to such application will be forwarded to the appropriate decision-making body as a part of the staff report regarding the request.
3. **Organization.** For Commission organization, refer to City Code Chapter 2, Article V, Div. 11. The Rio Salado Citizen Advisory Commission shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure.

City Code reference – See TCC § 2-275—2-284, Rio Salado Citizen Advisory Commission

C. Apache Boulevard Project Area Committee.

- 1. **Creation and Purpose.** The Apache Boulevard Project Area Committee is created to guide the development within the Apache Boulevard Redevelopment Area, which encourages reinvestment in the Apache Boulevard area in order to build a more desirable neighborhood in which people will enjoy living and working, enhance the positive aspects of this area and promote desirable reuse of the land.
- 2. **Duties and Powers.** For the purpose of this Code, the Apache Boulevard Project Area Committee shall have the powers to:
 - a. Review development proposals within the Apache Boulevard Redevelopment Area;
 - b. Review *use permits* and *variances* within the Apache Boulevard Redevelopment Area;
 - c. The Committee will review applications prior to a public meeting of the Design Review Board and a public hearing of the Hearing Officer, Board of Adjustment, and Planning and Zoning Commission or City Council meeting; and
 - d. Any recommendation by the Apache Boulevard Project Area Committee relative to such application will be forwarded to the appropriate decision-making body as a part of the staff report regarding the request.
- 3. **Organization.** The Apache Boulevard Project Area Committee shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure.

Reference – See Resolution No. 97.75, Apache Boulevard Redevelopment Plan

Section 1-305 Hearing Officer.

A. Hearing Officer – Creation and Purpose. The Hearing Officer shall be appointed by the Development Services Manager or designee. The Hearing Officer is created to conduct public hearings on specific applications as noted in Section 1-305-~~(B)~~.

B. Hearing Officer – Duties and Powers. The Hearing Officer shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Hearing Officer shall have the power to hold a public hearing to review and approve, continue, deny, or approve with conditions, the following:

1. Use permit applications pursuant to Section 6-308;
2. Variance applications pursuant to Section 6-309;
3. Rental housing code appeals pursuant to Chapter 21 of the Tempe City Code; and
4. Abatements pursuant to Chapter 21 of the Tempe City Code and Section 6-310.

The Hearing Officer may in connection with any application, impose conditions deemed necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Hearing Officer condition shall be a violation of this Code.

C. Hearing Officer – Procedure. Public hearings conducted by the Hearing Officer shall be open to the public and conducted in accordance with Part 6, Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, shall be kept by the City Clerk as a public record.

D. Hearing Officer – Appeals. Any person aggrieved by a decision of the Hearing Officer under this Code may file an appeal to the Board of Adjustment, Joint Review Committee, or the Redevelopment Review Commission as applicable, within fourteen (14) calendar days after the Hearing Officer has rendered its decision, in accordance with Part 6, Chapter 8, Appeals. Appeals of the decisions of the Hearing Officer shall be heard de novo by the Board of Adjustment, ~~or~~ the Redevelopment Review Commission or the Joint Review Committee as applicable.

State law reference — A.R.S. §9-462.08 Hearing officer

Section 1-306 Board of Adjustment.

- A. Board of Adjustment – Creation and Purpose.** The Board of Adjustment is created to hold public hearings, as noted in Section 1-306-(B), to provide relief from the terms of this Code, to hear applications and to hear and decide appeals from decisions of the Hearing Officer or Zoning Administrator.

State law reference — A.R.S. 9-462.06(A) Board of adjustment (creation)

- B. Board of Adjustment – Duties and Powers.** The Board of Adjustment shall have the duty to carry out the provisions and intent of this Code. ~~The Board of Adjustment shall have the power to hold Public Hearings to review and approve, continue, deny, or approve with conditions, applications for variances and use permits in accordance with Section 6-308 and 6-309, and appeals from decisions of the Hearing Officer or Zoning Administrator.~~ The Board of Adjustment holds concurrent jurisdiction with and is subject to the Redevelopment Review Commission in accordance with Section 1-308 or the Joint Review Committee in accordance with Section 1-310.

1. The Board of Adjustment shall hold a public hearing to review and approve, continue, deny or approve with conditions the following:
 - a. Use permit applications pursuant to Section 6-308;
 - b. Variance applications pursuant to Section 6-309;
 - c. Appeals from any decision made by the Hearing Officer; and
 - d. Appeals from any decision made by the Zoning Administrator.
2. The Board of Adjustment shall not:
 - a. Make any changes in the uses permitted in any zoning classification or zoning district, or make any changes in the terms of the zoning ordinance provided the restriction in this paragraph shall not affect the authority to grant variances pursuant to this Code; ~~and/or~~
 - b. Grant a variance if the special circumstances applicable to the property are self-imposed by the property owner.
3. The Board of Adjustment may, in connection with any application, impose conditions as the Board deems necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Board of Adjustment condition shall be a violation of this Code.

State law reference — A.R.S. 9-462.06(H). Board of adjustment.

C. Board of Adjustment – Organization.

1. The Board of Adjustment shall consist of seven (7) regular members and two (2) alternate members. Whenever regular members are unable to attend or must decline due to conflict of interest, the alternate members shall serve at the board hearings. All members shall be a resident of the city, and shall be appointed by the Mayor with approval of the City Council. Each Board of Adjustment member shall serve a term of three (3) years, unless they submit written resignation to the Mayor and City Council, or unless sooner removed by the Council, and their term shall be staggered so that the terms of at least two (2), but not more than three (3) members conclude in any given year. No member shall serve more than two (2) complete consecutive terms. Nothing herein shall affect the expiration of the current terms of the Board of Adjustment. Vacancies for the unexpired term of a member shall be filled by the Mayor with approval of the City Council. The members of the Board of Adjustment shall serve without compensation;
2. The Board of Adjustment shall elect a chairperson and vice-chairperson from among its own regular members who shall have power to administer oaths, take evidence, and set consent agendas;
3. Hearings of the Board of Adjustment shall be open to the public in accordance with Part 6 Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, showing the vote of each member, records of the boards' examinations and other official actions, shall be kept by the City Clerk as a public record;
4. The Board of Adjustment shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure;
5. A quorum consists of four (4) members of the Board of Adjustment. The concurring vote of four (4) members of the Board of Adjustment shall be necessary to act on any matter on its agenda, except that consent agenda items may be approved or continuances administratively granted as provided for in this section. In the event that Board members are not sufficiently available to make a quorum, one staff member is authorized to act as an alternate member on consent agenda items only and only to the extent that their presence makes a quorum. Robert's Rules of Order shall govern any other motion; and
6. The Development Services Manager, or a designated representative, shall serve ex officio as the secretary of the Board of Adjustment.

D. Board of Adjustment – Appeals. Any person aggrieved by a decision of the Board of Adjustment under this Code may file an appeal to the Maricopa County Superior Court within thirty (30) calendar days after the Board has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.

State law reference — See A.R.S 9-462.06 (K) Board of adjustment (appeal of decisions)

- E. **Board of Adjustment – Reconsideration.** Reconsideration of Board of Adjustment decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.

Section 1-307 Planning and Zoning Commission.

- A. **Planning and Zoning Commission – Creation and Purpose.** The Planning and Zoning Commission is created to hold public hearings to provide analysis and recommendations to the City Council and to render final decisions on specified development applications as noted in Section 1-307-(B). The purpose of the Planning and Zoning Commission is to review all aspects of a proposed and future development including, but not limited to, present and projected growth of the city, site planning and the relationship of the development to the surrounding environment and the community. The Planning and Zoning Commission assists the City Council with advice and recommendations regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, as described below. The Planning and Zoning Commission recognizes the interdependence of land values, aesthetics and good site planning by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of health, safety and general welfare.

City Code reference — See TCC §25-16 et seq., establishing Planning and Zoning Commission, setting officers, meetings, powers and duties.

State law reference— A.R.S. 9-461.02. Planning commission; creation; limitations.

- B. **Planning and Zoning Commission – Duties and Powers.** The Planning and Zoning Commission shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Planning and Zoning Commission has concurrent jurisdiction with and subject to the Redevelopment Review Commission in accordance with Section 1-308 and Table 6-101A or the Joint Review Commission in accordance with Section 1-310.

1. **Final Decision-making Powers.** The Planning and Zoning Commission shall have the power to make final decisions and hold public hearings to review and ~~make final decisions regarding the~~ approve~~al~~, continuance~~ance~~, denial~~ial~~, or approve~~al~~ with conditions ~~of~~ the following requests:

- a. Use Permit applications pursuant to Section 6-308;
- b. Preliminary Subdivision Plats pursuant to Section 6-307;
- c. Appeals from the Development Services Manager, or designee, regarding minor modifications to approved Planned Area Development Overlays, or minor modifications to conditions of approved Planned Area Development Overlays; and
- d. Appeals from the Development Services Manager, or designee, regarding Shared Parking applications.

2. **Recommendation Powers.** The Planning and Zoning Commission shall have the power to recommend to the City Council and hold public hearings to review and ~~recommend to the City Council~~ approve, continuance, deny, or approve with conditions the following requests:
 - a. General plan amendment and major amendment applications pursuant to Section 6-302;
 - b. Zoning map amendment (re-zoning) and overlay district applications pursuant to Sections 6-304 and 6-305;
 - c. Code text amendment applications pursuant to Section 6-304;
 - d. Historic Preservation applications pursuant to §14A-4 of the City Code; and
 - e. Major modifications to approved Planned Area Development Overlays, or major modifications to conditions of approved Planned Area Development Overlays pursuant to Sections 6-312.
3. The Planning and Zoning Commission may prescribe in connection with any application such conditions as the Planning and Zoning Commission deems necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Planning and Zoning Commission condition shall be a violation of this Code.

C. Planning and Zoning Commission – Organization.

1. The Planning and Zoning Commission shall consist of seven (7) regular members and two (2) alternate members. Whenever regular members are unable to attend or must decline due to conflict of interest, the alternate members shall serve at the board hearings. All members shall be a resident of the city, and shall be appointed by the Mayor with approval of the City Council. Each Planning and Zoning Commission member shall serve a term of three (3) years, unless they submit written resignation to the Mayor and City Council, or unless sooner removed by the Council, and their term shall be staggered so that the terms of at least two (2), but not more than three (3) members conclude in any given year. No member shall serve more than two (2) complete consecutive terms. Nothing herein shall affect the expiration of the current terms of the Planning and Zoning Commission. Vacancies for the unexpired term of a member shall be filled by the Mayor with approval of the City Council. The members of the Planning and Zoning Commission shall serve without compensation;
2. The Planning and Zoning Commission shall elect a chairperson and vice-chairperson from among its own regular members who shall have power to administer oaths, take evidence, and set consent agendas;

3. Hearings of the Planning and Zoning Commission shall be open to the public in accordance with Part 6 Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, showing the vote of each member, records of the Commissions' examinations and other official actions, shall be kept by the City Clerk as a public record;
4. The Planning and Zoning Commission shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure;
5. A quorum consists of four (4) members of the Planning and Zoning Commission. The concurring vote of four (4) members of the Planning and Zoning Commission shall be necessary to act on any matter on its agenda except that consent agenda items may be approved and continuances administratively granted as provided for in this section. In the event that Planning and Zoning Commission members are not sufficiently available to make a quorum, one staff member is authorized to act as an alternate member on consent agenda items only, and only to the extent that their presence makes a quorum. Robert's Rules of Order shall govern any other motion; and
6. The Development Services Manager, or a designated representative, shall serve ex officio as secretary of the Planning and Zoning Commission.

D. Planning and Zoning Commission – Appeals. ~~Planning and Zoning Commission recommendations to the City Council pursuant to Section 1-307(B)(2) are not final decisions.~~ Any person aggrieved by a final decision of the Planning and Zoning Commission pursuant to Section 1-307-(B)-(1), may file an appeal to the City Council within fourteen (14) calendar days after the Planning and Zoning Commission has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.

~~Appeal of Commission Final Decision. Any person aggrieved by a final decision of the Planning and Zoning Commission pursuant to Section 1-307 B. 1. may file an appeal to the City Council within fourteen (14) calendar days after the Planning and Zoning Commission has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.~~

~~2. Appeal of Commission Recommendation. Planning and Zoning Commission decisions regarding recommendations rendered to the City Council pursuant to Section 1-307 B. 2. are not final decisions but are recommendations made to the City Council.~~

E. Planning and Zoning Commission – Reconsideration. Reconsideration of Planning and Zoning Commission decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.

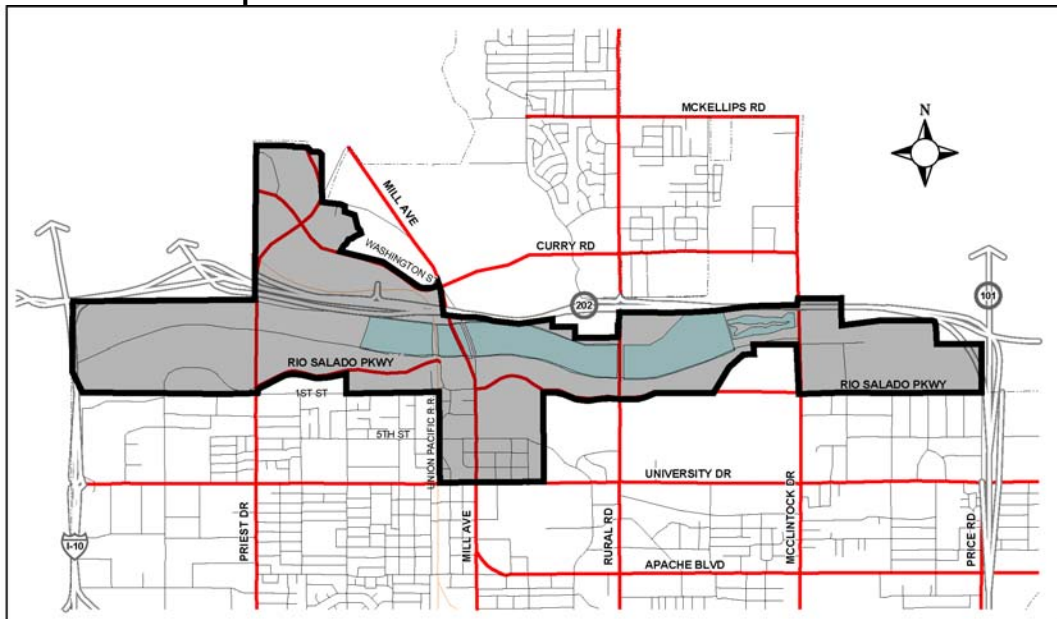
Section 1-308 **Redevelopment Review Commission.**

- A. Redevelopment Review Commission – Creation and Purpose.** The Redevelopment Review Commission is created to hold public hearings and meetings to render decisions and recommendations on applications, in lieu of the Planning and Zoning Commission, Board of Adjustment and Design Review Board within the specified areas of the city described below. The purpose of the Redevelopment Review Commission is to simultaneously review all aspects of a proposed and future development in order to facilitate comprehensive review. Such development review includes, but is not limited to, present and projected growth of the city, design aspects, site planning and the relationship of the development to the surrounding environment and the community. The Redevelopment Review Commission assists the City Council with advice and recommendations regarding applications where the Redevelopment Review Commission has the power to recommend, and to render final decisions on specified applications where the Redevelopment Review Commission has final decision-making power, as described below. The Redevelopment Review Commission recognizes the interdependence of land values, aesthetics and good site planning by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of health, safety and general welfare. This section, providing for the operation of the Redevelopment Review Commission, is only in effect for a period of three (3) years after its original effective date, unless further extended by appropriate City Council action. (Ord. No. 2002.36, 10-3-02)

The Redevelopment Review Commission shall review development projects in the following areas of the city:

1. University-Hayden Butte redevelopment area; and
2. Rio Salado-McClintock redevelopment area

Figure 1-308. Redevelopment Review Area Boundaries



B. Redevelopment Review Commission – Duties and Powers. The Redevelopment Review Commission shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Redevelopment Review Commission has concurrent power with the Planning and Zoning Commission, Board of Adjustment and Design Review Board in accordance with Sections 1-306, 1-307, 1-309 and Table 6-101A respectively, to render final decisions on, or to review and recommend to the City Council approval, denial, or approval with conditions applications for development within the Redevelopment Review Area Boundaries, in accordance with Section 1-308(A). The Redevelopment Review Commission shall exercise its powers consistent with the applicable laws, rules and procedures which govern the concurrent board or commission for each development application or request.

1. The Redevelopment Review Commission may prescribe in connection with any application such conditions as the Redevelopment Review Commission deems necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Redevelopment Review Commission condition shall be a violation of this Code.

C. Redevelopment Review Commission - Organization.

1. The Redevelopment Review Commission shall consist of seven (7) members and four (4) alternates appointed by the Mayor with approval of the City Council. The seven (7) members of the Redevelopment Review Commission shall consist of one (1) current member from the Planning and Zoning Commission, one (1) current member from the Board of Adjustment, one (1) current member from the Design Review Board, one (1) current member from the Rio Salado Citizen Advisory Commission, one (1) current member from the Parks and Recreation Board and two (2) members selected from residents of the city. The four (4) alternate members shall consist of one (1) current member from the Planning and Zoning Commission, one (1) current member from the Board of Adjustment, one (1) current member from the Design Review Board and one (1) current member from the Rio Salado Citizen Advisory Commission. The alternates shall serve at the Commission hearings or meetings whenever a regular member is unable to attend or must decline due to a conflict of interest. All Redevelopment Review Commission members shall be residents of the city at all times during their terms.
2. The term of office for all Redevelopment Review Commission members appointed from either the Planning and Zoning Commission, Board of Adjustment, Design Review Board, the Rio Salado Citizen Advisory Commission or the Parks and Recreation Board shall be the equivalent time period of the term that member is serving on their respective board or commission, not to exceed three (3) years beginning on the date of appointment by the Mayor and City Council. The term of office of all remaining Redevelopment Review Commission members is three (3) years beginning on the date of appointment by the Mayor and City Council. Vacancies shall be filled for the unexpired term of a member whose office is vacant in the same manner as such member received original appointment. The members of the Redevelopment Review Commission shall serve without compensation;

3. The Redevelopment Review Commission shall elect a chairperson and vice-chairperson from among its own regular members who shall have power to administer oaths, take evidence, and set consent agendas;
4. Meetings and hearings of the Redevelopment Review Commission shall be open to the public and conducted in accordance with Part 6 Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, showing the vote of each member, records of the Commissions' examinations and other official actions, shall be kept by the City Clerk as a public record;
5. The Redevelopment Review Commission shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure;
6. A quorum consists of four (4) members of the Redevelopment Review Commission. The concurring vote of four (4) members of the Redevelopment Review Commission shall be necessary to act on any matter on its agenda, except that consent agenda items may be approved or continuances administratively granted as provided for in this section. In the event that Commission members are not sufficiently available to make a quorum, one staff member is authorized to act as an alternate member on consent agenda items only, and only to the extent that their presence makes a quorum. Robert's Rules of Order shall govern any other motion;
7. The Development Services Manager, or designated representative, shall serve ex officio as secretary of the Redevelopment Review Commission; and
8. The rules and procedures for advertising, notification and scheduling of hearings before the Redevelopment Review Commission shall be consistent with the legal standards required for a public hearing or meeting before the Planning and Zoning Commission, Board of Adjustment or the Design Review Board depending upon the subject of the individual application. If any conflict exists between the provisions of this chapter regarding advertising, notification or scheduling and another applicable law then the stricter standard applies.

D. Redevelopment Review Commission – Appeals. Redevelopment Review Commission recommendations to the City Council pursuant to Section 1-308(B)(2), are not final decisions. Any person aggrieved by a final decision of the Redevelopment Review Commission pursuant to Section 1-308-(B)-(1)-, may file an appeal to the City Council within fourteen (14) calendar days after the Redevelopment Review Commission has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.

~~Appeal of Commission Final Decision. Any person aggrieved by a final decision of the Redevelopment Review Commission pursuant to Section 1-308 B. 1. may file an appeal to the City Council within fourteen (14) calendar days after the Redevelopment Review Commission has rendered its decision, in accordance with Part 6, Chapter 8, Appeals.~~

~~1. **Appeal of Commission Recommendation.** Redevelopment Review Commission decisions regarding recommendations rendered to the City Council pursuant to Section 1-308-(B)-(2), are not final decisions, but are recommendations made to the City Council.~~

- E. Redevelopment Review Commission – Reconsideration.** Reconsideration of Redevelopment Review Commission decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.

Section 1-309 Design Review Board.

- A. Design Review Board – Creation and Purpose.** The Design Review Board is created to review design aspects of proposed *developments* to encourage, protect, and enhance the functionality, attractiveness, *accessibility*, and safety of the City of Tempe. The city recognizes that the creation of a desirable environment throughout the city for residents, business and industry is a prime requisite for the preservation of property values, for the *development* of compatible uses and *buildings*, and for the preservation of public health, safety and general values. The Design Review Board recognizes the interdependence of land values, aesthetics and good site planning by promoting harmonious, safe, attractive and compatible *development* that is therefore considered to be in the best interest of health, safety and general welfare.
- B. Design Review Board – Duties and Powers.** The Design Review Board shall have the duty to carry out the provisions and intent of this Code. The Design Review Board holds concurrent jurisdiction with and subject to the Joint Review Committee in accordance with Section 1-310 or the Redevelopment Review Commission in accordance with Section 1-308. The Design Review Board shall have the power to hold public meetings to review and approve, continue, deny, or approve with conditions, design aspects of the following applications:
1. Major Development Plan applications for office, industrial, commercial, mixed-use, public facilities (excluding *public schools*) or multi-family *developments* pursuant to Section 6-306;
 2. Major modification to development plans or major modification to conditions of approved development plans for office, industrial, commercial, mixed-use, public facilities (excluding *public schools*) or multi-family *developments* pursuant to Sections 6-306 and 6-312, including, but not limited to building elevations, landscape, and sign design;
 3. Appeals from the Development Services Manager, or designee, decisions regarding minor development plan applications pursuant to Part 6, Chapter 8, Appeals; and
 4. Appeals from the Development Services Manager, or designee, decisions regarding minor modifications to approved development plans, or minor modifications to conditions of approved development plans pursuant to Part 6, Chapter 8, Appeals.

The Design Review Board may prescribe in connection with any application such conditions as the Design Review Board deems necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Design Review Board condition shall be a violation of this Code.

C. Design Review Board – Organization.

1. The Design Review Board shall consist of seven (7) regular members and two (2) alternate members. Whenever regular members are unable to attend or must decline due to conflict of interest, the alternate members shall serve at the board meetings. All members shall be a resident of the city, and shall be appointed by the Mayor with approval of the City Council. Each Design Review Board member shall serve a term of three (3) years, unless they submit written resignation to the Mayor and City Council, or unless sooner removed by the Council, and their term shall be staggered so that the terms of at least two (2), but not more than three (3) members conclude in any given year. No member shall serve more than two (2) complete consecutive terms. Nothing herein shall affect the expiration of the current terms of the Design Review Board. Vacancies for the unexpired term of a member shall be filled by the Mayor with approval of the City Council. The members of the Design Review Board shall serve without compensation;
2. At least two (2) regular members of the Board and an alternate member shall be architects, landscape architects or otherwise qualified by design background, training or experience;
3. The Design Review Board shall elect a chairperson and vice-chairperson from among its own regular members who shall have power to administer oaths, take evidence, and set consent agendas;
4. Meetings of the Design Review Board shall be open to the public in accordance with Part 6 Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, showing the vote of each member, records of the boards' examinations and other official actions, shall be kept by the City Clerk as a public record;
5. The Design Review Board shall adopt rules of procedure consistent with the provisions of this Code for the conduct of its business and procedure;
6. A quorum consists of four (4) members of the Design Review Board. The concurring vote of four (4) members of the Design Review Board shall be necessary to act on any matter on its agenda, except that consent agenda items may be approved or continuances administratively granted as provided for in this section. In the event that Board members are not sufficiently available to make a quorum, one staff member is authorized to act as an alternate member on consent agenda items only, and only to the extent that their presence makes a quorum. Robert's Rules of Order shall govern any other motion; and
7. The Development Services Manager, or designated representative, shall serve ex officio as secretary of the Design Review Board.

D. Design Review Board - Appeals. Any person aggrieved by a decision of the Design Review Board under this Code may file an appeal to the City Council within fourteen (14) calendar days after the Design Review Board has rendered its final decision, in accordance with Part 6, Chapter 8, Appeals.

- E. Design Review Board – Reconsideration.** Reconsideration of Design Review Board decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.

Section 1-310 Joint Review Committee.

A. Joint Review Committee – Creation and Purpose. The Joint Review Committee is created for the purpose of reviewing and making decisions and recommendations on development actions in lieu of the Board of Adjustment, Planning and Zoning Commission, Redevelopment Review Commission, and Design Review Board for projects within the MU-Ed zoning district.

B. Joint Review Committee – Duties and Powers.

1. The Joint Review Committee shall exercise the powers granted to the Planning and Zoning Commission, the Board of Adjustment, the Redevelopment Review Commission, and the Design Review Board, consistent with applicable law for those boards and commissions for any development action in the MU-Ed zoning district;
2. The Joint Review Committee may, in connection with any development action in the MU-ED zoning district, impose conditions, as it deems necessary to fully carry out the provisions and intent of this Code. Violation of any approved condition shall be a violation of this Code pursuant to Section 1-201. The City of Tempe has zoning enforcement authority within the MU-Ed zoning district; and
3. Any Decision of the Development Services Manager, or designee, may be appealed to the Joint Review Committee for projects within the MU-Ed zoning district.

C. Joint Review Committee – Organization.

1. The Joint Review Committee shall consist of seven (7) regular members and five (5) alternates. The alternate members shall serve at the committee hearings whenever a regular committee member is unable to attend or must decline due to conflict of interest. Three (3) regular members and two (2) alternate members of the committee shall be appointed by the President of Arizona State University (ASU), three (3) regular members and two (2) alternate members shall be appointed by the Mayor of Tempe with the approval of the City Council. One (1) regular member and one (1) alternate member of the committee shall be jointly appointed by the Mayor of Tempe with City Council approval, and the President of ASU;
2. The term of office for all Joint Review Committee members shall be three (3) years beginning on the date of appointment except terms for the initial members shall be staggered. Members may serve consecutive terms with concurrence of the Mayor and/or President for their respective appointees. No committee member shall serve more than two (2) complete consecutive three (3) year terms. Vacancies shall be filled for the unexpired term of a member whose office is vacant in the same manner as such member received original appointment;

3. The regular members and alternate members of the Joint Review Committee shall serve without compensation;
4. The Joint Review Committee shall elect a chairperson and vice-chairperson from among its own regular members who shall have power to administer oaths, take evidence, and set consent agendas;
5. Meetings and hearings of the Joint Review Committee shall be open to the public. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings, showing the vote of each member, records of the committees' examinations and other official actions, shall be kept by the City Clerk as a public record;
6. The Joint Review Committee shall adopt rules of procedure consistent with the provisions of this ordinance for the conduct of its business and procedure;
7. A quorum consists of four (4) members of the Joint Review Committee. The concurring vote of four (4) members of the Joint Review Committee shall be necessary to approve, deny, approve with conditions, or make a recommendation on any application, or to affect any variation from the terms and conditions of this ordinance. Robert's Rules of Order shall govern any other motion;
8. The Development Services Manager, or designated representative, shall serve ex officio as secretary of the Joint Review Committee;
9. Whenever a regular member is either unable to attend or must decline due to conflict of interest, that member shall give timely notice to the appropriate staff person of the Development Services Department or ASU. The staff shall then notify the alternate Joint Review Committee member(s) to fill the vacancy represented by the respective appointee(s) (i.e., Tempe appointed alternate fills a Tempe appointed vacancy, ASU appointed alternate fills an ASU appointed vacancy, and a jointly appointed alternate fills a jointly appointed vacancy). In the event that such members are not sufficiently available to make a quorum, one staff member is authorized to act as an alternate member on consent agenda items only, and only to the extent that their presence makes a quorum; and
10. The rules and procedures for advertising, notification and scheduling of hearings before the Joint Review Committee shall be consistent with the legal standards required for action before the Planning and Zoning Commission, Board of Adjustment or the Design Review Board depending upon the subject of the individual application. If any conflict exists between the provisions of this chapter regarding advertising, notification or scheduling and any other applicable law then the stricter standard applies.

D. Joint Review Committee – Appeals. On matters other than recommendations, a person aggrieved, or the Development Services Manager, or designee, with the consent of the City Manager, or any member of the City Council, or a designated representative of ASU, may file an appeal with the city clerk within fourteen (14) calendar days after a

decision by the Joint Review Committee or President of ASU or designated representative. An appeal will first be heard by the President of ASU or a designated representative. The President of ASU, or a designated representative, may affirm or reverse, in whole or in part, or modify the decision of the Joint Review Committee and shall render a written decision within twenty (20) working days of receipt of request for review. The decision by the President of ASU, or a designated representative, may be appealed to the Tempe City Council. The appeal shall be in accordance with Part 6, Chapter 8, Appeals and procedures adopted by the Council and may affirm or reverse, in whole or in part, or modify the President of ASU's or designated representative's decision. Compliance with applicable open meeting laws is required for all actions in this district by the Joint Review Committee, President of ASU or designated representative and the Tempe City Council.

F. Joint Review Committee – Reconsideration. Reconsideration of Joint Review Committee decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.

Section 1-31~~10~~ City Council.

- A. City Council - Creation and Purpose.** The City Council is created in accordance with the City Charter and Arizona Revised Statutes.
- B. City Council - Duties and Powers.** For the purpose of this Code, the City Council will have the power to review and approve, continue, deny, or approve with conditions, the following:
 1. *Final Subdivision* plats and lot line adjustments pursuant to Section 6-307;
 2. General Plan amendments pursuant to Section 6-302;
 3. Code text and zoning map amendments (including *overlay districts*) pursuant to Section 6-304;
 4. Annexations pursuant to Section 2-106-~~(B)~~, and A.R.S. 9-471;
 5. Major modifications to Planned Area Development Overlays or major modifications to conditions of approved Planned Area Development Overlays pursuant to Section 6-312;
 6. Hear and decide appeals of decisions of the Planning and Zoning Commission, Redevelopment Review Commission, Joint Review Committee and Design Review Board, regarding development plans, time extensions, preliminary subdivision plats, and use permits, pursuant to Part 6, Chapter 8, Appeals;
 7. Hear and decide appeals of decisions of the Development Services Manager, or designee, regarding lot splits and time extensions, pursuant to Part 6, Chapter 8, Appeals; and

8. Council may prescribe in connection with a request noted in subsection 1 and 2 above, conditions as the Council deems necessary, in order to fully carry out the provisions and intent of the General Plan and this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violations of any City Council condition shall be a violation of this Code.
- C. City Council - Organization.** Refer to City Charter and City Code.
- D. City Council - Appeals.** Any person aggrieved by a decision of the City Council under this Code may file an appeal to the Maricopa County Superior Court within thirty (30) calendar days after the City Council has rendered its final decision, in accordance with Part 6, Chapter 8, Appeals.
- E. City Council – Reconsideration.** Reconsideration of City Council decisions shall comply with Part 6, Chapter 7, Re-Application and Reconsideration of Decisions.